

Dress Code

Employees are required to wear company-designated shirts with the Beginnings and Beyond logo at all times while working and representing Beginnings and Beyond.

Each new employee will receive two logo shirts upon hire. Employees may keep these shirts as their own property.

Upon issue, company shirts become the responsibility of the employee for maintenance and care. In the event a shirt needs to be replaced, employees will be required to complete a shirt request form in order for an order to occur for the replacement. Orders will be done monthly by the center.

All replacement shirts, or orders of additional shirts, will be deducted from the employee's paycheck.

Only company logo shirts are acceptable for wear during work at the centers. No other shirts are permitted. Blankets and sweaters or sweatshirts covering the company logo are not permitted.

Employees may request to purchase a long sleeve shirt, or sweatshirt, with the company logo in the event that they feel they will be cold. Logos on shirts are to be visible at all times. The reason is for families (current or touring) to be able to properly identify staff.

Appropriate pants to compliment the log shirts are as follows:

Shorts that reach the fingertips (no shorter)

No leggings shorts, bicycle shorts, or spandex shorts of any kind

Capris

No leggings capris, or spandex capris of any kind

Jeans

If jeans have holes, no large holes on thigh areas

Scrub bottoms

Other pants: dress pants, khaki pants

No sweatpants of any kind

No leggings, jeggings, or spandex of any kind

No pajama pants unless it is a designated pajama day

No yoga pants

Skirts past the knee

Note:

- Cooks and Office Staff/ Trainers/ Behavioral Specialists are not required to wear the logo shirts. They are required to follow the guidelines for pants as listed above. They must also follow the following shirt guidelines: Shirts must appropriately cover so that cleavage is not visible. Tank tops are ok as long as bra and straps are not visible. Shirts must be long enough to cover entire torso.
- If new hires have shirts purchased for them by Beginnings and Beyond, and end their employment, whether voluntarily or involuntarily, before they reach 30 days of employment, the cost of the shirts/shipping will be deducted from their final paychecks.

Employee Name: _____

Employee Signature: _____

Shirt Size (shirts are unisex style t-shirts): _____